

# ABRIDGED BID NOTICE UNDER OPEN BIDDING



**MAKERERE UNIVERSITY BUSINESS SCHOOL**  
**P.O. Box 1337 KAMPALA, UGANDA**

## **BID NOTICE**

1. **Makerere University Business School** invites sealed bids from eligible bidders for:

<b>No.</b>	<b>Procurement Reference Number</b>	<b>Subject Matter of Procurement</b>	<b>Bid Security</b>
01	MUBS/WRKS/25-26/00004	Procurement of Works for the modification of the Career Guidance Building into a Classroom Block	Ugx. 30,000,000/=

2. The Bidding document(s) shall be inspected and issued at the Procurement and Disposal Unit, Block 1, Bursar's Office, Room 30.
3. The deadline for bid submission shall be 15<sup>th</sup> September, 2025 at 11:00 am.
4. The detailed bid notice is available at the Entity's website at [www.mubs.ac.ug](http://www.mubs.ac.ug).

**Accounting Officer**  
**Makerere University Business School**

# **Standard Invitation to Bidders**

## **BID NOTICE UNDER OPEN BIDDING**

### **Procurement of Works for the modification of the Career Guidance Building into a Classroom Block: Ref No. MUBS/WRKS/25-26/00004.**

1. **Makerere University Business School** has allocated/received funds from Government of Uganda to be used for the acquisition of Works for the modification of the Career Guidance Building into a Classroom Block: Ref No. MUBS/WRKS/25-26/00004.
2. The Entity invites sealed bids from eligible bidders for the provision of the above works.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003 (the Act) and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding document at the address given below at 8(a) from 8:00 a.m. – 5:00 p.m.
5. The Bidding documents in *English* may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of Three Hundred Thousand Shillings [UGX. 300,000/=]. The method of payment will be by bank deposit after accessing a PRN raised from the Bursar's Office and presentation of a copy of the bank deposit slip to the MUBS Cash Office, Accounts Block 1. Upon presentation of the receipt to the MUBS Procurement and Disposal Unit Office (PDU), Rm 30, Block 1, they will be issued with a bidding document.
6. Bids must be delivered to the address below at 8(c) at or before 15<sup>th</sup> September, 2025. All bids must be accompanied by a bid security of Ugx. 30,000,000/= (Thirty Million shillings only). Bid security must be valid until 9<sup>th</sup> February, 2026. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) on 15<sup>th</sup> September, 2025 at 11:45 am
7. There shall be a pre-bid meeting/site visit at Makerere University Business School on Monday 1<sup>st</sup> September, 2025 at 10:00 am.
8. Bidders should note the following:
  - (a) Documents may be inspected at: Procurement and Disposal Unit, Block 1, Bursar's Office, Room 30.
  - (b) Documents will be issued from: Procurement and Disposal Unit, Block 1, Bursar's Office, Room 30.
  - (c) Bids must be delivered to: Procurement and Disposal Unit, Block 1, Bursar's Office, Room 30.
  - (d) Address of bid opening: Procurement and Disposal Unit, Block 1, Bursar's Office, Room 28.

9. The Planned Procurement Schedule (subject to changes) is as follows:

Activity	Date
(a) Publish bid notice	26 <sup>th</sup> August, 2025
(b) Pre-bid meeting/ Site visits where applicable	28 <sup>th</sup> August, 2025
(c) Bid closing date	15 <sup>th</sup> September, 2025
(d) Bid opening date	15 <sup>th</sup> September, 2025
(e) Evaluation process	(Within 15 working days from bid closing date)
(f) Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
(g) Contract signature	(After expiry of at least 10 working days from display of the best evaluated bidder notice and where applicable the Attorney General's approval).

Signature:

Name: Rodney Twagarukaho

Position: Manager, PDU

**[Use PDE Letterhead]**

