

**ABRIDGED BID NOTICE UNDER OPEN BIDDING  
(SUPPLIES, WORKS AND NON CONSULTANCY SERVICES)**



**Makerere University Business School  
Plot 21A, Portbell Road, P. O. Box 1337, Kampala Uganda**

1. **Makerere University Business School** invites sealed bids from eligible bidders for:

No.	Procurement Reference Number	Subject matter of Procurement	Bid Security
1	MUBS/NCSVCS/17-18/00007	<b>Provision of Space for a period of one year for Arua Campus</b>	Ugx. Shs 1,000,000

2. The Bidding document(s) shall be inspected and issued at **PDU- MUBS, Plot 21A Port bell Road, P. O. Box 1337, Kampala Uganda**
3. The deadline for bid submission shall be at **11:00am on September 20th, 2017**
4. The detailed bid notice is available at the Entity's website at [www.mubs.ac.ug](http://www.mubs.ac.ug) and at [www.ppda.go.ug](http://www.ppda.go.ug)

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[Authorised Officer]



# MAKERERE UNIVERSITY BUSINESS SCHOOL

Plot M118, Portbell Road, P. O. Box 1337, Kampala-Uganda  
Phone: Direct Line: +256-414-338147 General Line: +256-414-338120; Fax: +256-41-4505921;  
Email: pdu@mubs.ac.ug Website: www.mubs.ac.ug

## *Procurement & Disposal Unit*

### **Invitation to bid for Hire of Lecture and Office Space for MUBS, Arua Campus, Ref No; MUBS/NCSVCS/17-18/00007**

1. The **Makerere University Business School** has allocated funds to be used for the acquisition of Service Providers for **Hire of Lecture and Office Space for MUBS, Arua Campus Space**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy service.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding** procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 5:00pm**.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 200,000/=**. The method of payment will be by bank deposit to **Barclays Bank account No.6002230737**, and presentation of a copy of the bank deposit slip to the **MUBS Cash Office, Accounts Block (former Library)**. Upon presentation of the receipt to the **MUBS Procurement and Disposal Unit Office (PDU), Rm 1.12B**, they will be issued with a bidding document.
6. Bids must be delivered to the address below 8(c) at or before **10:00am on Thursday, September 7, 2017**. All bids must be accompanied by a bid security of **UGX 1,000,000/= (Uganda Shillings One million Only)** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30 am on Wednesday, September 20<sup>th</sup> 2017**.
- 8.(a) Documents may be inspected at: **PDU- MUBS, Plot 21A Port bell Road, P. O. Box 1337, Kampala Uganda**
  - (b) Documents will be issued from: **PDU- MUBS, Plot 21A Port bell Road, P. O. Box 1337, Kampala Uganda**
  - (c) Bids must be delivered to: **PDU- MUBS, Plot 21A Port bell Road, P. O. Box 1337, Kampala Uganda**
  - (d) Address of bid opening: **Council room, MUBS, Plot 21A Port bell Road**
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
Publish bid notice	24/8/2017

Pre-bid meeting/ Site visits where applicable	N/A
Bid closing date	20/9/2017
Evaluation process	(Within 20 working days from bid closing date)
Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
Contract Signature	(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).).

Disclaimer: **MUBS is under no obligation to award to the lowest or any bidder.**

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**Susan Kamazima**  
**Manager, PDU**